

# URBAN FORESTRY INTERN

**PURPOSE:** Urban Forestry Interns participate in landscape management and tree maintenance activities either through hands-on learning or by collecting and analyzing data or performing related research.

## **ESSENTIAL FUNCTIONS:**

- ◆ Assists with chemical injections of ash trees in preparation for the emerald ash borer (EAB).
- ◆ Performs personal contact and information dissemination to citizens with ash on their property.
- ◆ Performs landscape and tree maintenance tasks.
- ◆ Deploys and checks pheromone traps for USDA Gypsy Moth monitoring program.
- ◆ Monitors tree and plant survival.
- ◆ Performs soil sampling and analysis for good plant growth.
- ◆ Performs research on turf plots and tree populations.
- ◆ Maps and surveys insect and disease outbreaks.
- ◆ Assists in the development of plant health care programs.
- ◆ Assists in forestry work task evaluations, research projects, and community-based urban forestry programs.

## **CONDITIONS OF EMPLOYMENT:**

An Urban Forestry Intern must be willing to work outdoors in a variety of weather conditions.

*Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990.*

## **MINIMUM REQUIREMENTS:**

1. Current enrollment in a two-year (or higher) college level arboriculture, urban forestry, horticulture, or a closely related program at an accredited college or university. **NOTE:** Copies of transcripts should be submitted with application -OR- sent to the City of Milwaukee, Department of Employee Relations, ATTN: Marti Cargile, Human Resources Representative, 200 E Wells St, Rm 706, Milwaukee, WI 53202. (Student copies are acceptable.)
2. Valid driver's license at time of appointment and throughout employment.
3. Residency in the City of Milwaukee within six months of appointment.

## **KNOWLEDGE, SKILLS, ABILITIES, AND OTHER CHARACTERISTICS:**

- ◆ Knowledge of science, particularly biology and geography, as well as an understanding of the scientific method.
- ◆ Ability to assess and identify a variety of tree and plant species and insects.
- ◆ Ability to learn tree climbing techniques and to climb ladders to high places.
- ◆ Ability to lift and move objects weighing 50 lbs or more.
- ◆ Ability to work well both independently and as a member of a team, as well as ability to take direction.
- ◆ Interpersonal skills.
- ◆ Ability to perform work in a safe manner.

**CURRENT HOURLY SALARY (PR 926)** is **\$11.67** per hour (first step) and **\$13.24** per hour (second step). Recruitment is at the first step of the range. Employees who have completed one successful season of work in Forestry may advance to the second step upon recommendation by the Forestry Division.

**THE SELECTION PROCESS** will be job related and will consist of one or more of the following: training and experience evaluation; written, oral or performance tests; or other assessment methods. The Department of Employee Relations reserves the right to call only the most qualified candidates to oral and performance examinations. Oral examinations may include written exercises. Selection process component weights will be determined by further analysis of the job.

The examination will be held as soon as practical after **March 26, 2010**. Receipt of applications may be discontinued at any time after this date without prior notice, however, recruitment may continue until the needs of the City have been met. Qualified applicants will be notified by mail of the date, time and place of the examination.

**APPLICATIONS** and further information may be obtained in person or via mail from City of Milwaukee Department of Employee Relations, 200 E Wells St, Room 706, Milwaukee WI 53202-3554, from [www.milwaukee.gov/jobs](http://www.milwaukee.gov/jobs), or by calling 414.286.3751.